



Notice of Extension of Tender Submission Deadline on Tender Request: RFQ/01/Technical Services/2025

Dear Potential, Tender Applicant

We would like to inform you of an extension to the submission deadline for the current tender request, referenced: **RFQ/01/Technical Services/2025**. Due to unforeseen circumstances and to ensure all interested parties have adequate time to prepare their submissions, we have decided to extend the deadline.

Original Submission Deadline:

- 28th February 2025, Time 12:00

New Submission Deadline:

- **09th May 2025, Time 12:00**

We appreciate your understanding and cooperation in this matter. Please ensure that all submissions are made by the new deadline to be considered for evaluation. We encourage everyone who submitted on the published date to resubmit

Should you have any questions or require further clarification regarding this extension, please do not hesitate to contact our office at info@bohwabjarena.org.za.

Thank you for your attention to this notice, and we look forward to receiving your tender submissions.

Sincerely,

Kabelo Bopape
Operations Manager
Kabelo.bopape@bohwabjarena.org.za
083 267 5063



10th February 2025

RFQ/01/Technical Services/2025

**REQUEST FOR QOUTATION: CONNECTIVITY AND INTERNET NETWORK
INFRUSTRUCTURE PROJECT ASSESSMENT SERVICES 2025**

Bohwa Bja Rena Community Development Trust wishes to request a quotation for technical review and assessment of connectivity and Internet Network Infrastructure.

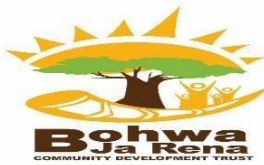
The Trust wishes to appoint a group company and or third party to conduct a technical review and assessment of our connectivity and internet network infrastructure project (referred to as WIFI Project), subject to and in compliance with the provisions of a Resolution adopted by the Board; provided that the costs associated with these requested services are authorised.

We wish to invite you as a skilled, qualified and experienced entity to submit an RFP, for the following details:

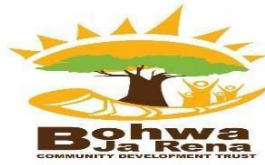


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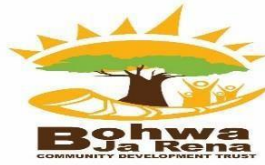
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1. Purpose and Background

1.1 Purpose

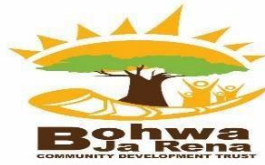
The purpose of this Request for Proposal (RFP) is to solicit proposals from qualified companies to perform a Connectivity and Internet Network Infrastructure Project technical review and assessment, for Bohwa Bja Rena Community Development Trust (“BBR Trust”). The intent of this RFP is to provide interested companies with the information, requirements, and specifications necessary for the preparation of a professional and comprehensive proposal. This RFP states the overall scope of the initiative, current technology footprint, outcomes desired, as well as, desired vendor qualifications, bid criteria and evaluation process.

The Trust seeks a company with a proven track record of delivering the services outlined herein, a demonstrated awareness of the spectrum of solutions available in the market and, a demonstrated capacity to manage timelines and deliverables.

Any decision to award a proposing company shall be based on the demonstrated ability to understand and deliver the services desired by the Trust. Other factors that shall contribute to the selection of a proposing Company include, but are not limited to, price, accessibility, and a proven track record in performing network and information technology assessments for institutions that host critical WIFI and data sets.

1.2 Background

BBR Trust provided wi-fi connectivity within the benefit area during the period 1 September 2023 to 31st August 2024 through outsourced contracted service provider with the goal of providing connectivity to its beneficiaries. The target beneficiaries of the project are communities that reside within a 15km radius of Twickenham Mine, regarded as direct the benefit community. The WIFI infrastructure was connected at selected schools in the benefit community making learners, educators, workers employed at the connected schools direct beneficiaries. This included other community members making use of the hotspots near the connected facilities.



With this wi-fi connectivity, the Trust aims to provide access to information resources and knowledge as a means to improve social and economic conditions impacting the benefit community.

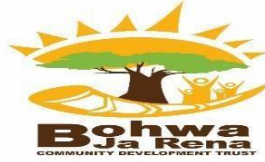
The BBR Trust is responsible for ensuring efficient use of Trust funds. In the context of this project, the Trust endeavours to assess if the connectivity provision to the beneficiaries is contributing a positive change towards measurable impact. The enhancement of the network, both core and distribution, have been identified as key areas for improvement necessary to support the broader connectivity and networks objectives.

Problem areas/pain points schools face around wi-fi connectivity:

- Routers, dongles, modems with limited band width
- Limited bandwidth results in content taking too long of time to be downloaded
- Sometime where wi-fi connectivity exists, no connection is established
- Some areas connectivity is weak, intermittent, and just not working
- Wi-Fi connectivity acts as a hotspot, people come and hang around the school yard to utilize the Wi-Fi and this poses a security risk
- Teachers are switching off the wi-fi because of absorbent data costs
- Electrical power
- Availability of ICT Devices
- Zero Rated LMS for learners to access from home

1.3 Types of Proposals

Bidders are limited to one proposal as the prime bidder. Should bidders collaborate with others (which may be included as subcontractors), the Trust will only enter into one contract with the prime bidder. The prime bidder shall be wholly responsible for meeting the requirements of the RFP, for submission of the proposal, and for performance of the entire contract. The Trust will consider the prime bidder to be the sole point of contact regarding all contractual matters, including payment of all charges resulting from any contract.



1.4 Contract Terms

The term of service requested is anticipated to commence over a duration of six (6) weeks from the mutually agreed project start date. There will be no extension to the terms of service in this agreement.

1.5 Contract Award

A contract awarded by the Trust will be based upon criteria, standards, and weighting identified in this RFP as applied to the total service proposal. Each bidder's proposal will be considered as a whole solution, without limitation, including all services proposed and qualifications of the bidder and any subcontractors, and cost.

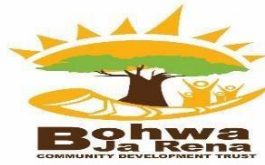
2. Schedule of Events and Definition of Terms

2.1 Schedule of Events

The following table provides the Schedule of Events for this RFP through contract execution. The contract term and work schedule set out herein represent the Trust's best estimate of the schedule that will be followed. If a component of this schedule, such as the opening date, is delayed, then the rest of the schedule will be adjusted, as needed.

Table 2-1-1: Schedule of Activities

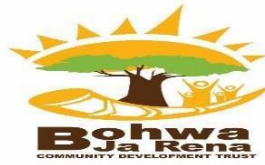
ACTIVITIES	DATE	TIME
Request for Proposal Issue Date	February 10th , 2025	
Proposal Submission Deadline	February 28 th , 2025	12:00 pm
Notice of Intent to Award	March 17 th , 2025	17:00 pm
Contract Commencement Date	March 24 th , 2025	



2.2 Definition of Terms

Throughout this RFP, terminology is used as follows:

- “Backup” means to copy files to a second medium as a precaution in case the first medium fails.
- “Bidder” refers to any recipient of this RFP who submits a Proposal. All references that would normally use the words Bidder, Offer, or Bidder and Respondent, have been changed to Bidder for consistency.
- “Bohwa Bja Rena” or “BBR Trust” or “the Trust” refers to Bohwa Bja Rena Community Development Trust and includes the related entities who are seeking the services described in this RFP, the trusts board of trustees, Operations Team.
- “Commercially available” means the material or goods must be available from a company that provides ongoing support, maintenance, and licensing. Shareware and public domain software is not considered commercially available.
- “Contract” or “Agreement” refers to a signed agreement for consulting services between the successful Bidder and the Trust.
- “Contractor” refers to the vendor selected as prime as a result of this RFP.
- “Disaster Recovery” refers to the ability to recover from the loss of a complete system or site, whether due to natural disaster, system failure or malicious intent. Disaster recovery strategies include replication and backup/restoration.
- "Must", "mandatory" or "required" means a requirement that must be met in substantially unaltered form, for the proposal to receive consideration.
- “Project” refers to the objective of the Contract, as a whole, the sum total of all elements of the contract.
- “Proposal” refers to the submission from a bidder in response to the RFP for the design, development, implementation, licensing and software maintenance of the requested Surveillance Solution.
- “RFP” refers to this Request for Proposal.
- “Services” refer to labour, resources and materials provided by the Contractor, as required to execute the Agreement.
- "Should" or “desirable” means a requirement having a significant degree of importance to the objectives of the Request for Proposal.



- “Solicitation” refers to the invitation by the Trust or proponents to submit formal quotations, bids, tenders, proposals or statements of qualifications in direct response to the invitation.
- “Subcontractor” refers to the party contracted with the prime bidder to deliver part of all of the solution and has no direct contractual relationship with the Trust.
- “Successful” or “winning bidder” means the successful proponent to this Request for Proposal who enters into a written contract with the Trust.
- “Supplier” refers to an individual, Company, consultant, or group awarded an agreement under the Trust solicitation invitation.

3. Proposal Instructions, Content, and Format

3.1 Proposal Inquiries

All inquiries, interpretations, or clarifications, either administrative or technical, regarding this RFP must be requested in writing by email no later than the date indicated in the Schedule of Events. All written questions, not considered proprietary, will be answered in writing and conveyed to all Bidders. Oral statements concerning the meaning or intent of the contents of this RFP by any person are not considered binding.

Questions regarding any aspect of this RFP should be directed to:

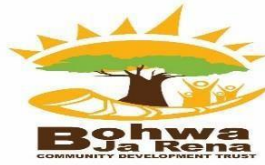
Tenders’ Committee - Re: Connectivity and Network Infrastructure Assessment

Exercise E-Mail: info@bohwabjarena.org.za

3.2 Delivery of Proposal

Electronic copies of the proposal must be received no later than 12:00pm, on February 28th , 2025. Faxed, hardcopy or oral proposals will not be accepted and could result in disqualification.

A bidder’s failure to submit its proposal within the submission timeline will cause the proposal to be disqualified. Late proposals or amendments will not be accepted for evaluation.



All proposals submitted in response to this RFP must consist of a single electronic version of the proposal, including all required attachments (may be separate electronic documents but clearly identified), and be accompanied by a scanned signed transmittal letter described in Section 3.15.2: Transmittal Letter. The Cost Proposal (Section 3.15.8) must be submitted as a separate electronic document.

3.3 Required Review

Bidders should carefully review this solicitation for defects and questionable or objectionable material. Comments concerning defects and objectionable material must be received by the Trust at least 10 days before the proposal opening. This will allow issuance of any necessary amendments. It will also help prevent the opening of a defective solicitation and exposure of bidder's proposals upon which award could not be made. Protests based on any omission or error, or on the content of the solicitation, will be disallowed if these faults have not been brought to the attention of the Trust, in writing, at least 10 days before the time set for bid opening.

If prior to the date fixed for submission of Proposal a Bidder discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP or any of its exhibits and/or appendices, Bidder shall immediately notify the Trust of such error in writing and request modification or clarification of the document. Modifications may be made by addenda prior to the RFP response deadline. Clarifications will be given by written notice to all active Bidders, without divulging the source of the request for it.

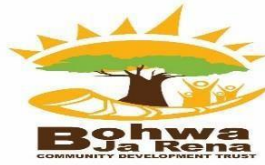
3.4. Addenda

The Trust may modify this RFP, any of its key action dates, or any of its attachments, prior to the date fixed for submission by issuance of a written addendum via email.

Addenda will be numbered consecutively as a suffix of the RFP Reference Number.

3.5. Amendments to Proposals

Amendments to or withdrawals of proposals will only be allowed if acceptable requests are received prior to the deadline that is set for receipt of proposals. No amendments or withdrawals will be accepted after the deadline, unless they are in response to the Trust's request.



3.6. Right of Rejection

Bidders must comply with all of the terms of the RFP and all applicable laws governing the Republic of South Africa. The Trust may reject any proposal that does not comply with all of the material and substantial terms, conditions, and performance requirements of the RFP.

Minor informalities may be waived by the Trust that:

- Do not affect responsiveness.
- Are merely a matter of form or format.
- Do not change the relative standing or otherwise prejudice other offers.
- Do not change the meaning or scope of the RFP.
- Are trivial, negligible, or immaterial in nature.
- Do not reflect a material change in the work.
- Do not constitute a substantial reservation against a requirement or provision.

The Trust reserves the right to refrain from making an award if it determines that to be in its best interest.

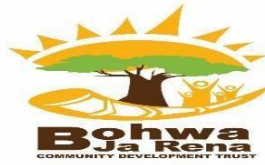
3.7 Subcontractors

Subcontractors may be used to perform work under this contract. If a bidder intends to use subcontractors, the bidder must identify the following in the proposal:

- Complete name of the subcontractor.
- Complete address of the subcontractor.
- Type of work the subcontractor will be performing.
- Percentage of work the subcontractor will be providing.
- A written statement signed by each proposed subcontractor, that clearly verifies that the subcontractor agrees to the terms of this RFP and is committed to rendering the services required by the contract.

N.B. The sub-contractor must also comply with Bidders Certification as outlined in this document.

The substitution of one subcontractor for another may be made only at the discretion and prior written approval of the Trust. If subcontractors are used, the prime bidder retains all responsibility for full delivery of all requirements of this RFP.



3.8 Conflict of Interest

Each proposal shall include a statement in the transmittal letter indicating whether or not the firm or any individuals working on the contract has a possible conflict of interest (e.g., employed by the Trust or its sister Trusts) and, if so, the nature of that conflict.

The Trust reserves the right to cancel the award if any interest disclosed from any source could either give the appearance of a conflict or cause speculation as to the integrity of the solution by the bidder. The Trust's determination regarding any questions of conflict of interest shall be final.

3.9 Bidders Certification

By signature on the proposal, bidders certify that they comply with:

- Laws of the Republic of South Africa (including Companies Act, Certifications, V.A.T compliance and a valid Business Registration through CIPC).
- All terms and conditions set out in this RFP.
- A condition that the proposal submitted was independently arrived at, without collusion, under penalty of perjury.
- The requirement that the offers will remain open and valid for at least 60 days.

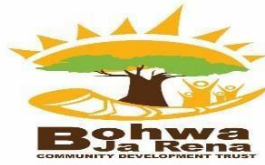
If a bidder fails to comply with all the above, the Trust reserves the right to disregard the proposal, terminate the contract, or consider the contractor in default.

3.10 Non-collusion

The bidder's signature on a proposal submitted in response to this RFP guarantees that the prices, terms and conditions, and services quoted have been established without collusion with other bidders and without effort to preclude the Trust from obtaining the best possible competitive proposal.

3.11 Disclosure of Proposal Content

All proposals and other material submitted become the property of the Trust and may be returned only at its option. All proposal information, including detailed price and cost information, will be held in confidence during the evaluation process and prior to the time a Notice of Intent to Award is issued.



Trade secrets and other proprietary data contained in proposals may be held confidential, if the bidder requests, in writing, that the Trust does so, and if the Trust's board of trustees agrees, in writing, to do so. Material considered confidential by the bidder must be clearly identified and the bidder must include a brief statement that sets out the reasons for confidentiality.

3.12 System Demonstrations

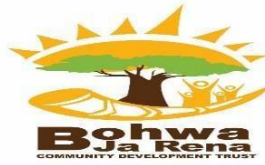
The Trust reserves the right to require a bidder to make system demonstrations of their proposed solutions onsite as directed by the Trust. All costs associated with a demonstration shall be borne entirely by the bidder.

3.13 Proposal Format

Vendors must organize their proposals in the following format:

- Transmittal Letter
- Table of Contents
- Executive Summary (concise overview of Proposal Objective & Solutions)
- Introduction, Company Background and Experience
- Proposal Narrative Responses (RFP Section 1)
- General System Design, Functional Specifications, and/or Implementation Approach (RFP Section 2)
- Cost Proposal (RFP Section 3)
- Draft contract with the proposal based on information in the RFP
- Copy of valid Tax Compliance Certificate
- Copy of current Business Registration
- Attachments

The bidder must provide a point-by-point technical response stating compliance or taking exception to any or all sections of this RFP and provide sufficient information to allow the Trust to evaluate proposal. Any deviations or exceptions to the Trust's requirements should be noted. Incomplete proposals or proposals that do not comply with the Trust's stated requirements may be eliminated from the selection process at the Board's discretion.



3.14 Proposal Content

Proposals **must** contain the following:

3.14.1 Cover Page

The first page of the bidder's proposal must be a cover page containing the following text:

BOHWA BJA RENA COMMUNITY DEVELOPMENT TRUST

THE OPERATIONS MANAGER

RESPONSE TO RFP No: RFQ/01/Technical Services/2025

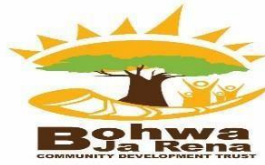
**CONNECTIVITY AND INTERNET NETWORK INFRASTRUCTURE PROJECT
ASSESSMENT SERVICES 2025**

The cover page must also include the bidder's name, contact person, contact telephone number, address, city, Province, country, zip code, and e-mail address.

3.14.2 Transmittal Letter

The bidder must submit a signed transmittal letter with its response that includes the items below.

- Bidder's legal name and any other name under which the bidder does business; mailing address; street address (for courier mail services); name and title of individual who will sign the contract; name and title of the company contact person (if different); and for each key person: direct telephone number, and e-mail address.
- A statement that the individual who signs the transmittal letter is authorized to commit the company.
- A statement that the proposal is effective for a period of **90 days**.
- A guarantee that prices quoted in the proposal were established without collusion with other bidders and without effort to preclude the Trust from obtaining the best possible competitive price.
- Acknowledgement that the bidder has read this RFP and subsequent amendments.
- A statement indicating whether the bidder or any individual working on the contract has a possible conflict of interest.
- A statement identifying all subcontractors and joint venture partners.



3.14.3 Table of Contents

The bidder must provide a table of contents with corresponding page numbers relating to its proposal.

3.14.4 Executive Summary

The Executive Summary, which must not exceed 5 pages, must provide a concise overview of the bidder's proposed solution and services, but must exclude pricing information. Bidders are encouraged to highlight those factors that they believe distinguish their proposal from competitors.

3.14.5 Introduction, Company Background and Experience

The bidder must provide an introduction, the background of the company and details of the organization's experience with deploying similar solutions. As the board will evaluate qualifications of key staff proposed by the bidder, this section should include:

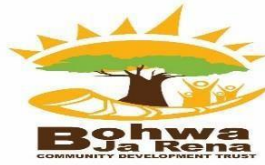
- Proposed team organization and the designation and identification of key staff.
- Qualification of the candidate for project manager.
- Qualifications of candidates for key bidder staff roles.
- Contactable references where similar work was undertaken within 5 years.

3.14.6 Proposal Narrative Response

Narrative descriptions of software, technical, service, and project management topics contained in the proposal must be in the form of responses to questions posed in this RFP.

3.14.7 General System Design, Functional Specifications, and Implementation Approach

Bidders are required to describe and illustrate the service delivery methodology and how the approach aligns with delivering the services requested of the Trust. Bidders must describe their testing and acceptance process and change management.



3.14.8 Cost Proposal

As indicated in Section 3.2: Delivery of Proposal, the Cost Proposal must be separated from the remainder of the RFP response documents. A Total Cost of Ownership Cost worksheet must be completed as part of the cost proposal. A sample of the worksheet can be found in Section 9.

3.14.9 Contract Payment Details

This document should outline among other things specific to your Company, the following terms and conditions:

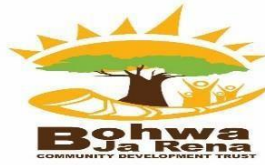
- Total contract sum
- Project Establishment deposit
- Stage payments
- Final payment
- Retention terms

4. Project Overview

4.1 Project Scope

The Trust seeks a qualified vendor to perform a complete Connectivity and Network Infrastructure Assessment and analysis. From a technical perspective, the purpose of this assessment is to :

1. Evaluate the current geographical range and or percentage of beneficiaries who have access to the provided connectivity services.
2. Evaluate the reliability, capability and quality (bandwidth, speed) that complement the predominant use of the connectivity in schools.
3. Determine and evaluate the geographical mapping of infrastructural requirements to scale up the WIFI project, to cover 15km beneficiary radius.
4. Provide an assessment or determination of ownership of the current existing infrastructure.
5. Determine if the cost spent to date on the project is fair and market related (should include maintenance, and support costs).
6. Assessment of efficiency of responses by service provider to downtime
7. Assessment of Security features (accessibility for theft and vandalism)



From a development perspective, the following evaluation needs to be undertaken as part of the scope:

8. Understand how the technology has assisted the schools in achieving their individual learning objectives
9. Understand the learner profile, staff profile and technical competences of individuals at the schools to determine if the network meets the requirements and its potential to scale
10. Understand the profile of community members who frequent the schools to access the network and understand their needs
11. Understand where the coverage is required physically around these locations and how the community members will interact with this coverage.
12. Understand if the location has IT skills and technical competence to assist with the ongoing operations of the location
13. Propose approaches that can be explored for the connectivity access to be commercially viable beyond the Trust's support

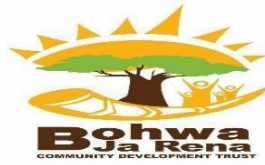
The vendor must analyse, and document current network functionality, performance and security; and then to make recommendations for future hardware upgrades, improvements and maintenance to

the network in a prioritized format. The vendor must also provide recommendations and or solutions viable and comparative to the current implemented model, that are cost effective.

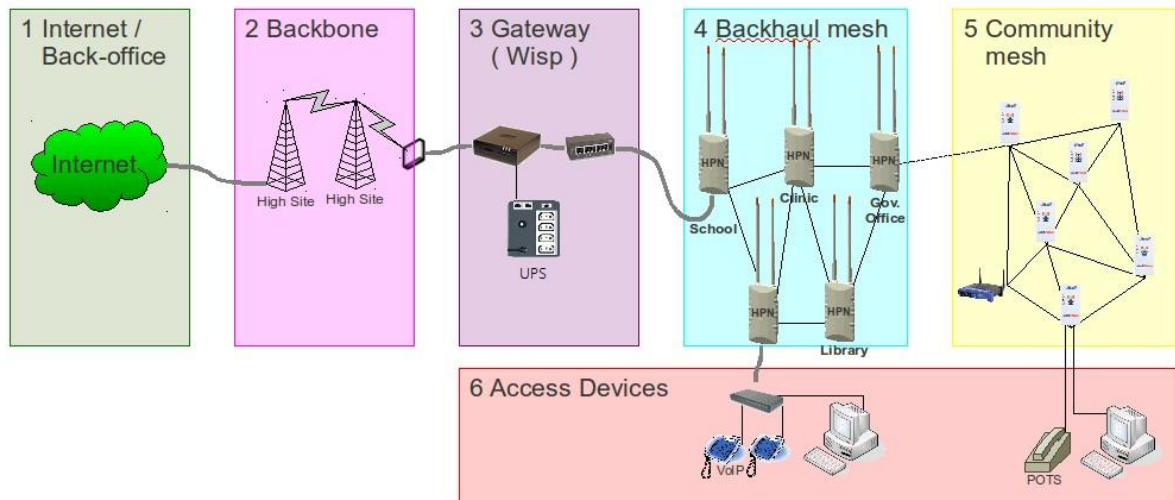
The vendor should also provide potential partnership including but not limited to government departments, mining companies, etc, with an interest to leverage the development and expansion of the community connectivity services in the area.

Include pragmatic integration for development services with the technical infrastructure roll out of WIFI services as a viable model or solutions available in the market to cater for such development needs.

The Trust's network encompasses 15 locations throughout the Twickenham Mine benefit Area.



4.2 Network Specifications -current configuration of network



4.3 Areas of Assessment

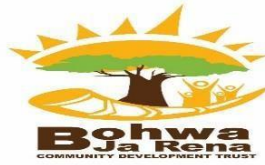
Areas of assessment will include:

- Local Area Network Performance and Design, inclusive of security controls (wired and wireless)
- Wide Area Network Performance
- Discovery & reports of any TCP/IP, DNS/DHCP, and other network protocol

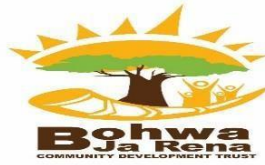
4.3.1 Current design:?

4.4 Assessment Activities

The network assessment should analyse performance throughput, errors and retry rates. It must include monitoring tools to gather network performance data for the LAN and WAN. In addition, configuration and general network health data for all relevant network devices should be collected using the appropriate tools. Cost effectiveness and market related pricing must be analysed, including comparability solutions to the existing mode.



Description	Responsibilities		No. of Days	Start Date	End Date
	SP	BBR Team			
Site Surveys - Schools/area in scope	X	X	5 days		
Internet connection Testing - Link breakout site to Network Connecting Server - Speed Check/Test on the link - Install portal application on the router - Check Firewall Configuration - Test Firewall	X		10 days		
Internet break-out site testing - Test client connection - Test IP allocation on the portal per user - Test data speed for each user - Verify data allocated for user per day - Site Quality Checks - Equipment Quality Check - Systems Quality Check	X		1 day		
Quality and Performance testing of -Network equipment - Test the Link each of the Backhaul sites to the breakout site. - Equipment Quality Check	X		4 days		
Backhaul equipment testing - Test link bandwidth for each backhaul site - Sites Quality Checks - Equipment Quality Check - Systems Quality Check	X		4 days		
Back-end data centre connection testing - Check backup linkage to data centre cloud - Check FTP Connection	X		1 day		

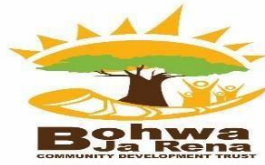


4.5 Areas of Analysis and Report

- Physical Infrastructure: Perform an assessment of the structured cabling plant and perform an automated network discovery to develop and/or verify network topology. Utilize protocol analysers to identify physical errors related to networking devices.
- Network design and configuration: Collect device configuration information. Compare design and configuration data against best practices.
- Network resource utilization and efficiency: Examine network utilization for WAN and Internet access connections. Measure actual data transfer rates for WAN and Internet access connections and compare against expected results.
- Network management: Asses the current network configuration management and monitoring strategy against industry standard and best practices.
- End-to-End performance analysis: Measure network latency across the network. Examine data retransmission rates and the route/path of packets through the network.
- Security vulnerability & recommendations: Basic security assessment and recommendations to include switch and interface security as well as VLAN security (e.g. public access versus staff access).
- Provide an ownership report based on the current infrastructure setup.
- Provide a cost maintenance report versus maintenances provided to date against market related pricing.
- Indication of down time and turn around time for resolving the issue.

The information collected during the assessment will be analysed, compared against best practices, and incorporated into an assessment final report.

The report should include, where appropriate, recommendations for network redesign and replacement of any hardware necessary to support the current and future requirements of the Trust. Obsolete and End-of Life equipment should be clearly identified with recommendations for suitable replacements, taking into account energy efficient solution that will reduce the Trust's carbon footprint.



The details of the final report should be easily adapted into an RFQ for the procurement of any hardware and/or services required to address the gaps identified, in line with the requested areas of assessment.

5. Evaluation Criteria and Vendor Selection

5.1 Proposal Evaluation Weightings

Proposals will be evaluated based on the following weights (total of 100%):

- Cost (inclusive of travel and accommodations)
- Vendor Skills & Experience & Capabilities
- Methodology, Approach
- References
- Time frame

The bidder with the highest combined total points will be selected.

5.2 Planned Evaluation Steps

The Trust plans to use the following multi-tiered process:

- Initial screening, see [Section 5.2.1](#).
- Preliminary evaluation of the written proposals and reference checks.
- Final evaluation of proposals.

5.2.1 Initial Screening

The Trust will conduct an initial screening step to verify bidder compliance with submission requirements. A proposal that fails to satisfy the minimum standards shall be considered nonresponsive and disqualified from the proposal evaluation process.

5.2.2 Evaluation of Written Proposals

The Trust will establish a Proposal Evaluation Committee composed of Trust officials and inclusive of subject matter experts to evaluate proposals received in response to this RFP.



5.2.3 Final Evaluation

The Trust will conduct final evaluations as a culmination of the entire process of reviewing bidder proposals and information gathering.

5.3 Proposal Evaluation

The Trust will select a bidder based upon the criteria and standards contained in this RFP and from applying the weightings listed in Section 5.1 above. Reference checks will be used to refine and finalize preliminary scores.

5.3.1 Converting Costs to Points

The lowest cost proposal will receive the maximum number of points allocated to cost. The point allocations for cost on the other proposals will be determined through the methodology set out below. In the generic example below, cost is weighted as 25 percent (25%) of the overall total score.

Example - Formula Used to Convert Cost to Points

[STEP 1] - List all proposal prices

- Bidder #1 - R140,000
- Bidder #2 - R142,750
- Bidder #3 - R147,500

[STEP 2] - Convert cost to points using this formula.

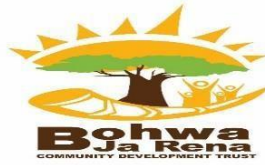
[(Price of Lowest Bidder) x (Maximum Points for Cost)]

----- = POINTS

(Cost of Each Bidder Proposal)

The RFP allotted 25% (25 points) of the total of 100 points for evaluation.

Bidder #1 receives 25 points. The reason they receive that amount is because the lowest cost proposal, in this case R140,000, receives the maximum number of points allocated to cost, 25 points.



Bidder #2 receives 24.52 points, i.e., $R140,000 \times 25 = 2,800,000 \div R142,750$ **Bidder**

#3 receives 23.73 points, i.e., $R140,000 \times 20 = 2,800,000 \div R147,500$

6. Standard Proposal Information

6.1 Assignment

The contractor may not transfer or assign any portion of the contract without prior written approval from the Trust.

6.2 Disputes

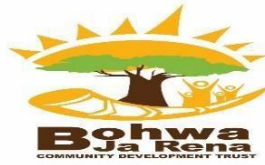
Any dispute arising out of this agreement will be resolved under the laws of the Republic of South Africa. Any appeal of an administrative order or any original action to enforce any provision of this agreement or to obtain relief from or remedy in connection with this agreement may be brought only in the High Court of the Republic of South Africa.

6.3 Severability

If any provision of the contract or agreement is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected; and, the rights and obligations of the parties will be construed and enforced as if the contract did not contain the particular provision held to be invalid.

6.4 Supplemental Terms and Conditions

Proposals must comply with 3.6. Right of Rejection. However, if the Trust fails to identify or detect supplemental terms or conditions that conflict with those contained in this RFP or that diminishes the Trust's rights under any contract resulting from the RFP, the term(s) or condition(s) will be considered null and void.



After award of contract:

- If conflict arises between a supplemental term or condition included in proposal and a term or condition of the RFP, the term or condition of the RFP will prevail.
- If the Trust's rights would be diminished as a result of application of a supplemental term or condition included in the proposal, the supplemental term or condition will be considered null and void.

6.5 Clarification of Offers

To determine if a proposal is reasonably susceptible for award, communications by the Trust or the proposal evaluation committee are permitted with a bidder to clarify uncertainties or eliminate confusion concerning the contents of a proposal. Clarifications may not result in a material or substantive change to the proposal.

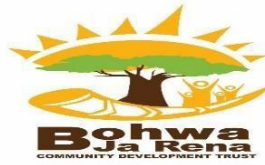
6.6 Discussion with Bidders

The Trust may conduct discussions with bidders for the purpose of ensuring full understanding of the requirements of the RFP and proposal. Discussions will be limited to specific sections of the RFP or proposal identified by the Trust. Discussions will only be held with bidders who have submitted a proposal deemed reasonably susceptible for award by the Trust.

Discussions, if held, will be after initial evaluation of proposals by the proposal evaluation committee. If modifications are made as a result of these discussions, they will be put in writing. Following discussions, the Trust may set a time for best and final proposal submissions from those bidders with whom discussions were held. Proposals may be reevaluated after receipt of best and final proposal submissions.

If a bidder does not submit a best and final proposal or a notice of withdrawal, the bidder's immediate previous proposal is considered the bidder's best and final proposal. Any modification of a proposal must be made in writing by the bidder.

Bidders with a disability needing accommodation should contact the Trust prior to the date set for discussions so that reasonable accommodation can be made.



6.7 Contract Negotiation

After final evaluation, the Trust may negotiate with the bidder of the highest-ranked proposal. Negotiations, if held, shall be within the scope of the request for proposal and limited to those items which would not have an effect on the ranking of proposals. If the highest-ranked bidder fails to provide necessary information for negotiations in a timely manner, or fails to negotiate in good faith, the Trust may terminate negotiations and negotiate with the bidder of the next highest-ranked proposal.

If the contract negotiations take place, the bidder will be responsible for their own travel and per diem expenses.

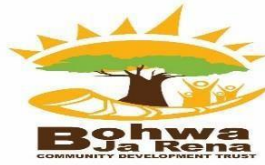
6.8 Failure to Negotiate

If the selected bidder:

- Fails to provide information required to begin negotiations in a timely manner.
- Fails to negotiate in good faith.
- Indicates they cannot perform the contract within the budgeted funds available for the project.
- The Trust, after a good faith effort, simply cannot come to terms, then the Board may terminate negotiations with the bidder initially selected and commence negotiations with the next highest-ranked bidder.

6.9 Notice of Intent to Award

After the completion of contract negotiation, the Trust will issue a written Notice of Intent to Award (NIA) and send copies to all bidders. The NIA will set out the names of all bidders and identify the proposal and supplier selected for award.



7. Standard Contract Information

7.1 Contract Approval

This RFP does not, by itself, obligate the Trust. The Trust's obligation will commence when the contract is approved by the Board of the Trust and signed off by the chairperson of the Trust and, or the Chairpersons' designee in accordance with internal procedures. Upon written notice to the Contractor, the Trust may set a different starting date for the contract. The Trust will not be responsible for any work done by the contractor, even work done in good faith, if it occurs prior to the contract start date set by the Trust.

7.2 Proposals as Part of the Contract

The RFP and the successful proposal may be incorporated into the contract agreement.

7.3 Additional Terms and Conditions

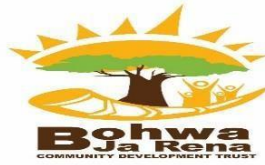
The Trust reserves the right to add terms and conditions during contract negotiations. These terms and conditions will be within the scope of the RFP and will not affect the proposal evaluations.

7.4 Proposed Payment Procedures

The Trust will make payments based on a negotiated payment schedule. Each billing must consist of an invoice and progress report. No payment will be made until after the progress report and invoice have been approved by the Trust's project manager. The Trust will not pay in full for hardware, software or services until received by the Trust.

7.5 Retainer

A withholding (retainer) of 15 percent (15%), will be taken off every invoice amount paid to the supplier under this contract. This accumulated balance will be paid at the end of the project, as defined in the final contract.



7.6 Contract Payment

No payment will be made until the contract is approved by the Board of the Trust or the Chairperson's designee. Under no conditions will the Trust be liable for the payment of any interest charges associated with the cost of the contract.

All costs associated with the contract must be stated in ZAR currency.

7.7 Contract Personnel

Any change of the project team members named in the proposal must be approved by the Trust's project manager, two weeks in advance and in writing. Personnel changes that are not approved by the Trust may be grounds for the Board to terminate the contract.

7.8 Inspection and Modification

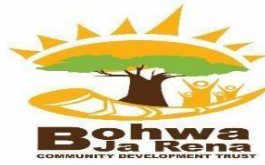
The contractor is responsible for the completion of all work set out in the contract. All work is subject to inspection, evaluation, and approval by the Trust's Project Manager.

The Trust may employ all reasonable means to ensure that the work is progressing and being performed in compliance with the contract. Should the Trust's project manager determine that corrections or modifications are necessary in order to accomplish its intent; the Trust's project manager may direct the contractor to make such changes. The contractor will not unreasonably withhold such changes.

Substantial failure of the contractor to perform the contract may cause the Trust to terminate the contract. In this event, the Board may require the contractor to reimburse monies paid by the Trust (based on the identified portion of unacceptable work received) and may seek associated damages.

7.9 Termination for Default

If the Trust's project manager determines that the contractor has refused to perform the work or has failed to perform the work with such diligence as to ensure its timely and accurate completion, the Trust may, by providing written notice to the contractor, terminate the contractor's right to proceed with part or all of the remaining work.



7.10 Schedule Delay Penalty

The Trust will include scheduled delay penalty in this contract to assure the timely completion of all major milestones. For the purposes of this contract, the Trust and bidder will agree to a set penalty rate. If the contractor fails to complete the milestone by the scheduled date identified in the approved project plan, the Trust retains the right to assess this daily penalty for each day that each milestone is late. In the event the delays are associated with the Board's resources, the contractor will not be penalized.

7.11 Contract Changes – Unanticipated Amendments

During the course of this contract, the contractor may be required to perform additional work that is not currently included in this RFP. That work will be within the general scope of the initial contract. When additional work is required, the Trust's project manager will provide the contractor a written description of the additional work and request the contractor to submit a firm time schedule for accomplishing the additional work and a firm price for the additional work. Cost and pricing data must be provided to justify the cost of such amendments.

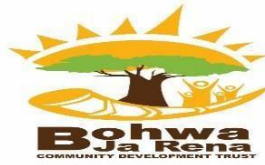
The contractor will not commence additional work until the Trust's project manager has secured any required Trust approvals necessary for the amendment and issued a written contract amendment approved by the Board of the Trust.

7.12 Contract Invalidation

If any provision of this contract is found to be invalid, such invalidation will not be construed to invalidate the entire contract.

8. Appendix A: Supplemental Information

The Trust seeks an assessment and evaluation of the wi-fi Infrastructure and Network. The outcome of the assessment should identify current gaps, opportunities for enhancement and recommended design and hardware solutions capable of supporting the current and future state. To enable the Trust to evaluate such factors, the items listed below are the required minimum qualifications for judging responsiveness of a proposal to this RFP. A proposal that fails to satisfy the minimum standards detailed in this section shall be rejected without further consideration.



- Proposal Response – Bidders must provide a proposal using the format described in Section 4.14: Proposal Format. Proposals that do not meet the required format will be rejected.

Bidder Implementation Experience - The prime bidder must have completed a similar assessment for a regulatory agency in the same or related industry within the last five (5) years. The activities involved must be described in the proposal, including descriptions of the scope and services delivered.

- Transmittal Letter – The response must include a Transmittal Letter as described in Section 4.15.2: Transmittal Letter.
- Pricing Worksheet – A stage payment schedule should be provided inclusive of mobilization. (Section 9) must be completed.

9. Appendix B: Pricing Worksheet

Provide stage payment details for the services provided.

<i>Cost</i>	<i>Total</i>
Total Services Cost	
*Project Establishment Cost	
*Stage 1	
*Stage 2	
Travel Cost	

Service Delivery: Describe any labour, equipment, supplies, or other costs associated with delivering the requested services.

Project Management: If there are project management fees associated with the service delivery, list and describe them here.

Miscellaneous: List and describe any other costs associated with your proposed solution i.e. travel.



Submission of RFP Instruction:

Submit the following by **Closing Date: Closing Date: February 28th , 2025 @ 12:00PM**

Profile of the Company including up to date relevant and related experience

Valid Tax Clearance and BBBEE Certificates

Proof of Physical Business Address (FICA doc not older than 3 months)

Signed Quotation on Company Letterhead

Contactable References – Bidder to provide references for work done with a similar scope of work has been executed.

For technical queries please send an email to: info@bohwabjarena.org.za.

Email Submission:

As such we request for quotations for provision of services via email: procurement@bohwabjarena.org.za

Please Quote Reference: **RFQ/01/Technical Services/2025**